Ferndown
Middle School

Peter Grant Way, Ferndown, Dorset BH22 9UP
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Headteacher: Mrs G Allen BEd (Hons)

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Dear Parent/ Carer

BREAKFAST CLUB

Ferndown Middle School offers a breakfast club every school morning. This is for pupils across the year groups with a maximum of 25 pupils and is operated on a first come first served basis. Details are as follows:

Start time:	7.30am (pupils must arrive no later than 7.40am and must sign in at reception)
Finish time:	8.30am
Cost:	£3.25 per breakfast
	Selection of cereals, toast, jams, drink, followed by an opportunity to play board/table games.

Booking

Parents need to book and pay one-half term in advance using the Breakfast Club booking form. Bookings are confirmed once the booking form and signed agreement form are returned to the school office in a sealed envelope or by email to office@fernmid.dorset.sch.uk.

Payment is made by either:
- ParentMail – return the booking form, and the payment item will be created in ParentMail;
- Bank transfer to account name Castleman Academy Trust; Sort Code 30-80-89; Account no. 34315968 with a reference of 'FMS & Child's Name';
- Childcare Vouchers with a reference 'FMS & Child's Name'.

I recommend to book early to avoid disappointment.

Behaviour expectations

Pupils are expected to be polite and courteous at all times and are expected to follow the same guidelines as documented in the Behaviour and Anti-Bullying policies, which can be found on the school website.

Supervision

Two members of the Ferndown Middle School support staff who have enhanced DBS clearance and up to date safeguarding training will supervise pupils. The Breakfast Club operates under the same procedures as Ferndown Middle School with regard to first aid, sickness and accident reporting. There will always be a member of staff on duty who is first aid trained. If your child has a medical condition of which the staff should be aware, or any food allergies, the school will need to be made aware of this on the agreement form. Pupils will remain in the room until 8.30am when they will be dismissed to go to their tutor rooms.

Yours faithfully

G E Allen

Mrs G Allen
Headteacher