

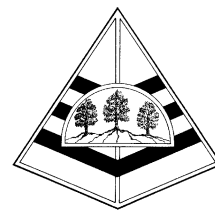
FERNDOWN MIDDLE SCHOOL

PETER GRANT WAY, FERNDOWN, BH22 9UP

Tel: 01202 876556 Fax: 01202 897065

e-mail: office@fernmid.dorset.sch.uk

Headteacher: Mrs G Allen BEd (Hons)



Autumn 2018

Dear parent/carers

BREAKFAST CLUB

The breakfast club is proving popular with the children who have been attending. There are spare places for children in September. This is for pupils across the year groups with a maximum of 20 pupils and will be operated on a first come first served basis. The following arrangements have been made for the breakfast club:

Details:

Start time: 7.30am (Pupils need to arrive no later than 7.45am and must sign in at reception)

Finish time: 8.30am

Cost: £3.25 per breakfast.

Food provided: selection of cereals, toast, piece of fruit, drink.

Booking:

Parents need to book and pay one half term in advance via the school office. The booking form is attached and must be returned with payment.

Behaviour expectations:

Pupils are expected to be polite and courteous at all times and are expected to follow the same guidelines as documented in the Behaviour and Anti-Bullying policies which can be found on the school website.

Supervision:

Pupils will be supervised by two members of the Ferndown Middle School support staff who have enhanced DBS clearance and up to date safeguarding training. The breakfast club operates under the same procedures as Ferndown Middle School with regard to first aid, sickness and accident reporting. There will always be a member of staff on duty who is first aid trained. If your child has a medical condition of which the staff should be aware, or any food allergies, please give details of this on the attached form. Pupils will remain in the room until 8.30am when they will be dismissed to go to their form rooms. A selection of books and board games will be available for the children's use during breakfast club.

Please return the attached agreement and booking form to the Ferndown Middle School office. You will be sent confirmation by email on receipt.

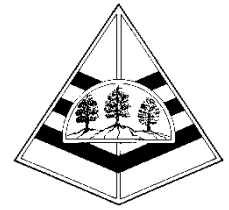
Yours faithfully

G E Allen

Mrs G Allen
Headteacher



Ferndown Middle School Breakfast Club



AGREEMENT

Pupil's Name: _____ Tutor Group: _____

- I would like my child to attend breakfast club and understand that they must sign in at the school reception between 7.30am and 7.45am.

- I enclose a booking form and payment for the first half term.

- I understand that no refund will be offered if my child is unable to attend breakfast club.

- I have read the behaviour expectations and have discussed them with my child.

Emergency contact while at breakfast club:

Name: _____ Relationship to child: _____

Telephone number: _____

My child has the following food allergies: _____

My child has the following medical condition of which the breakfast club staff must be aware: _____

Signed: _____ Name (print): _____

Date: _____