

Ferndown Middle School

Virtual Parents Evening – Acceptable Use Agreement



Ferndown Middle School aims to promote and support a positive, constructive relationships between staff and parents/ carers and it is important that this continues.

By accessing the Virtual Parents Evening Meeting, you are agreeing to share your personal information and data within a controlled environment. You are also agreeing to the terms of use below.

Parental Responsibilities

- Parents meetings are not to be recorded by parents/ carers or pupils on any device.
- During sessions, screenshots using the device or other devices are not allowed.
- Parents/ carers should be conscious of the background environments and others in the room. They should prepare for parents evening by ensuring an appropriate environment is ready.
- Parents/ carers should set up in an appropriate area, for example, not in bedrooms; and where possible be against a neutral background.
- Parents/ carers should ensure that those able to hear the meeting are also visible within the camera shot. It is important that teachers know who they are speaking to.
- Language must be professional and appropriate, including any family members in the background.
- As in real life, your son/daughter is welcome to attend.
- Please note if you are late for the session, you can still join up until the time of the next appointment. Please bear in mind that sessions will not go over the given time allocated, as this will have an impact on other appointments.
- Parents/ carers have a choice about using either video or audio only.

Teachers Responsibilities

- Teachers will wear a school lanyard during the meeting.
- Teachers will begin the meeting by confirming that parents/ carers agree to these guidelines.
- Teachers will wear professional clothing.
- Teachers will complete virtual meetings from the school site and will likely be in a classroom around the school.
- Teachers may mute audio or video for parents/carers if other distractions in the household become unsettled or cause a disruption.
- Teachers have the choice of using audio or video.

Please note that in the extremely unlikely event of verbal abuse, staff will end the conversation and refer the matter to the Senior Leadership Team.